



## **Green Brook Academy**

### **2025-2026 Virtual/Remote Instruction Plan**

Pursuant to *N.J.S.A. 18A:7F-9*, as amended by *P.L. 2020, c.27* ("Chapter 27"), and the NJDOE's implementing regulations (*N.J.A.C. 6A:32-13.1* and *13.2*) Green Brook Academy has established the following plan to ensure continuity of instruction in the event of a declared emergency resulting in school closures lasting more than three consecutive days due to a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure. Based on guidance, one day of virtual/remote instruction will be considered the equivalent of a full day of school attendance.

#### **Equitable Access/Digital Access & Technology:**

- To the greatest extent possible, Green Brook Academy students will have equitable delivery and access to virtual and remote instruction including both synchronous and asynchronous learning.
- All students have access to a school provided Chromebook with the Google Classroom platform and a school email. At this time, our students have been surveyed and all Green Brook Academy students have access to internet resources. In the event a student does not have access, Green Brook Academy will support that student to acquire it through using school district resources, GBA school resources and/or local cable/phone company resources. School counselors and teaching staff will maintain frequent contact with families ensuring digital access. In addition, teaching staff and school counselors all have laptop devices and can connect with students via the google platform.
- In the event a student has difficulty accessing their online resources or have a disabled computer, Green Brook Academy will replace/repair computer and/or provide an alternate method of materials until the digital resources are up and running. By utilizing this plan, the outreach and virtual instructional delivery method will ensure all students have equal access to their educational materials.
- Green Brook Academy will be able to move seamlessly from our current programming of full in-person learning to a virtual/remote learning plan if necessary.
- Addressing Special Education Needs/ELL Needs – Due to the design of the Green Brook Academy program, all students' special education needs are met based on their Individual Education Plan and related services. In the event of the change to virtual and remote instruction, all related services will be conducted in a "live" face-to-face video format. We do not have an ELL program.
- As needed, students in need of credit recovery for course work will be evaluated on an individual basis and approved by their LEA.

#### **Length of School Day for Virtual and Remote Days/Opportunity for IEP Based Instruction and Related Services and IEP Benchmarks:**

- Students will receive a minimum of 4 hours instruction time per school day. Instructional time may be delivered synchronous (utilizing live lessons virtually) and asynchronous (utilizing recorded lessons or classwork/assignments). Students will have direct access to their teachers and paraprofessionals during the virtual/remote school day. All students will be provided modifications, as stated in their IEP, to maximize student growth and learning during virtual/remote sessions. Progress will be measured through Google Classroom formative assessments and rubrics as well as student engagement. Students and staff will be offered time to communicate their thoughts and experiences as it relates to school virtual/remote learning and how it impacts their emotionality while at home. The goal for our educational setting is always to provide a therapeutic environment to each student to ensure they are ready to receive instruction. Opportunities for

social and emotional support and learning throughout the day will give each child and each staff person the best opportunity to maximize student learning while in a virtual/remote setting.

- In addition, all related services will be provided via Google Meet or other methods deemed most effective for each student interaction.
- If IEP meetings are scheduled during the virtual and remote learning period, all meeting participants will be encouraged to participate via Google Meet or the platform provided by the sending district CST. With every effort, we will ensure the parent/guardian is able to participate to the fullest extent possible during this time period.

**Attendance:**

- All students will be required to sign in each morning to an assigned Google Classroom for attendance purposes. Attendance will also be taken during each academic block to ensure student participation. All students who are absent from remote or virtual school will receive a phone call home to the parent/guardian to determine the reason for the absence. Student absences will impact the class grade. All student absences in excess of 5 consecutive days is reported to the students sending district.
- If a student is signed in for virtual and remote learning but is not participating, the teacher and/or counselor will attempt to work with the individual student to determine what is impacting their participation. In addition, the counselor will contact the student guardian to convey concerns and establish a plan to engage their child. If a child continues to refuse to participate, the school and/or parent will request a meeting with the child study team to ensure the plan is appropriate under the virtual and remote learning platform.

**Delivery Of Meals:**

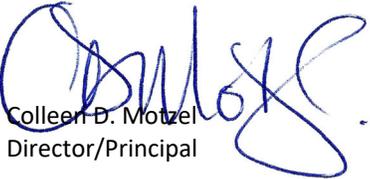
- During in-person learning all Green Brook Academy students are provided lunch by an outside vendor each day they are in attendance. Green Brook Academy does not participate in a lunch program; however, student lunches are an allowable cost based on lunch surveys required by NJ Dept of Education/Finance. In the event Green Brook Academy is required to move to virtual/remote learning, students will have access to their home district resources for meals. In addition, school counselors will survey families to ensure they have access. If access to district resources is not provided, Green Brook Academy is prepared to support each student on an individualized basis ensuring they are provided with their meal.

**Facilities/School Vehicles/Essential Employees:**

- All facilities will be monitored by maintenance and administrative staff while virtual and remote learning is active. All surfaces will be thoroughly cleaned and sanitized while school buildings are not in use. In addition, constant monitoring of ventilation systems and filters will be conducted. School vehicles will also be routinely sanitized, as appropriate.
- Essential school employee list, which include staff from maintenance and administration, will be forwarded to county office when school transitions to remote or virtual learning.

This plan has been approved by Green Brook Academy Board of Directors 7/29/2025 and is submitted for review by the Somerset County of Education for approval.

Respectfully submitted,

  
Colleen D. Motzel  
Director/Principal